

**Draft Scrutiny Board (Adult Social Care)
Work Programme 2010/11**

Item	Description	Notes	Type of item
Meeting date – 23rd June 2010			
Legislation and Constitutional Changes	To receive and consider a report of the Head of Scrutiny and Member Development on proposed changes to the Council's Constitution in relation to Scrutiny.		B
Co-opted Members	To receive and consider a report of the Head of Scrutiny and Member Development on Co-opted Members.		B
2010/11 Work Programme	Input to the Boards Work Programme 2010/11 - Sources of Work and Establishing the Boards Priorities and Determining the Work Programme 2010/11.		B
Inquiry into Personal Budgets and Self Directed Support – Response from Director and Executive Board	To receive and update on the formal response to the inquiry by the Director(s) identified in the recommendations and the views of the Executive Board	This report submitted to Executive Board in May 2010	PM

Key:			
RFS	Request for scrutiny	MSR	Monitoring scrutiny recommendations
PM	Performance management	B	Briefings (Including potential areas for scrutiny)
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**Draft Scrutiny Board (Adult Social Care)
Work Programme 2010/11**

Item	Description	Notes	Type of item
Meeting date – 19th July 2010			
Performance Management	<ul style="list-style-type: none"> • Quarter 4 information for 2009/10 (Jan-March) • Adaptations Performance Information 	All Scrutiny Boards receive performance information on a quarterly basis	PM
Draft Mental Health Inquiry	Supporting Working Age Adults with severe and Enduring Mental Health Problems - The draft report is brought before the board for consideration and where the content is agreed, its approval.		PM/D
Commissioning in Adult Social Care	To consider an update report on commissioning within Adult Social Services. Including the Independent Review of Leeds Neighbourhood Networks. (NNS report to be in circulation 13 th July 2010)	6-monthly report. – Previous March 10 Lead Officer – Dennis Holmes/ Tim O'Shea	PM
LINK Annual Report			
Co-opted Members	To receive and consider a further report of the Head of Scrutiny and Member Development on Co-opted Members.		

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Item	Description	Notes	Type of item
Safeguarding Board – Annual Report	The board is requested to consider the Annual report and make recommendation as necessary.	The report is scheduled to be presented at the xxx Executive Board.	PM
Meeting date – 22nd September 2010			
Inquiry into Adaptations – Performance Updates and Recommendation Tracking	To receive a performance update and consider progress made from recommendations made by ASC Board June 2009		PM MSR
Performance Management	<ul style="list-style-type: none"> • Quarter 1 information for 2010/11 (April -June) • Recommendation 2+5+7 – SDS inquiry Report • Adaptations Performance Information 	All Scrutiny Boards receive performance information on a quarterly basis	PM
Homecare Provision and Domiciliary Care Strategy	<p>Performance Report on homecare provision across the city, including independent sector providers.</p> <p>Domiciliary Care Strategy due to be presented to Executive Board Oct 2010</p>	Last update November 2009	PM

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Item	Description	Notes	Type of item
Inquiry into Transitional Arrangements and Independence Wellbeing and Choice Statement – Response from Director and Executive Board	To receive and update on the formal response to the inquiry by the Director(s) identified in the recommendations and the views of the Executive Board	Scheduled for Exec Board July 2010	PM
Inquiry into Transitional Arrangements Recommendation Tracking	To receive a performance update and consider progress made from recommendations made by ASC Board 11 May 2010	Scheduled for Exec Board July 2010	PM MSR
Leeds Vision	To receive a formal consultation report. This will provide details of proposed Vision aims.	Lead Officer – Jane Stageman	DP
Care Quality Commission – self assessment report	To receive an update on the self assessment report due to be submitted to the Care Quality Commission which will determine the annual rating for the service.	Lead Officer – Sandie Keene	PM
2010/11 Inquires Terms of Reference	To receive and agree drafted terms of reference for the 2010/11 Scrutiny Board Inquires	Provisionally: Domicilliary Care and Reablement Residential Care for Older People	

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Item	Description	Notes	Type of item
Meeting date – 6th October 2010			
Inquiry - Residential Care for Older People (part 1)	Single Item Agenda	Site Visits to be conducted by Board prior to this meeting.	
Leeds Strategic Plan	To receive a formal consultation report. This will provide details of proposed Strategic Plan aims.	Lead Officer – Jane Stageman	DP
Meeting date – 10th November 2010			
Inquiry – Residential Care For Older People (part 2)		Continuation of inquiry from October	

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Inquiry into Supporting Working Age Adults With Severe and Enduring Mental Health Problems – Response from Director and Executive Board	To receive and update on the formal response to the inquiry by the Director(s) identified in the recommendations and the views of the Executive Board	Scheduled for Exec Board October 2010	
Meeting date – 15th December 2010			
Adult Social Services- Annual Review Report (2009/10)	To consider the outcome of the annual rating review undertaken by the Care Quality Commission for 2009/10	Scheduled to be presented to Executive Board xx/xx/xx This may be moved to January 2011, to include additional information regarding the revised CQC assessment procedures.	PM
Recommendation tracking for Mental Health Inquiry.	To receive a performance update and consider progress made from recommendations made by ASC Board July 2010. Report to include update on MHNA and three year commissioning plan.		

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Performance Management	<ul style="list-style-type: none"> Quarter 2 information for 2010/11 (July - Sept) 	All Scrutiny Boards receive performance information on a quarterly basis	PM
Adaptations Strategy and Quarterly Performance Information	<ul style="list-style-type: none"> Adaptations Strategy in accordance with Recommendation 7 of the inquiry report. Quarter 2 Adaptations Performance Information 	Lead Officers Strategy - John Lennon Performance – Helen Freeman	DP/PM
Leeds Strategic Plan and Vision	Scrutiny Board involvement in target setting process, linked to the Leeds Strategic Plan and Business Plan priorities	Lead officer – Jane Stageman	DP
Inquiry into Personal Budgets and Self Directed Support Recommendation Tracking	To receive a performance update and consider progress made from recommendations made by ASC Board March 2010		PM MSR

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Item	Description	Notes	Type of item
Meeting date – 12th January 2011			
Leeds Strategic Plan and Vision	Composite report to be submitted to Scrutiny Board for agreement prior to submission to Executive Board as part of the Budget and Policy Framework	Lead Officer – Jane Stageman	DP
Commissioning in Adult Social Care	To consider an update report on commissioning within Adult Social Services. Including Rec 6 – Mental Health Inquiry if not resolved by Dec 2010	6-monthly report. – Previous July 2010. Lead Officer – Dennis Holmes/ Tim O’Shea	PM

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Item	Description	Notes	Type of item
Meeting date – 16th February 2011			
Safeguarding Update	To consider an update report since the implementation of performance measures to improve Adult Safeguarding.	Six monthly update since the presentation of the Annual Report . Lead Officer – Dennis Holmes or Independent Chair	
Statement IWC Action Plan Recommendation Tracking	To receive a performance update and consider progress made from recommendations made by ASC Board 11 May 2010	At Exec Board July 2010	PM MSR
Meeting date – 16th March 2011			
Homecare Provision	Performance Report on homecare provision across the city, including independent sector providers.	Last update September 2010	PM

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Performance Management	<ul style="list-style-type: none"> • Quarter 3 information for 2010/11 (Oct - Dec) • Adaptations Performance Information 	All Scrutiny Boards receive performance information on a quarterly basis	PM
Inquiry into Personal Budgets and Self Directed Support Recommendation Tracking	To receive a performance update and consider progress made from recommendations made by ASC Board March 2010		PM MSR
Meeting date – 13th April 2011			
Inquiry Reports and Statements	Board to agree inquiry reports and statements.		
Annual Report	To agree the Board's contribution to the annual scrutiny report		
Inquiry into Transitional Arrangements Recommendation Tracking	To receive a performance update and consider progress made from recommendations made by ASC Board 11 May 2010		PM MSR

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Working Groups			
Working group	Membership	Progress update	Dates
<i>Proposals working group</i>	<i>Vacancies</i>		<i>Suggested Dates</i>
<i>Domiciliary Care and Reablement</i>	<i>Cllr Ted Hanley Cllr Valerie Kendall Cllr Judith Chapman Cllr Sharon Hamilton Sally Morgan Joy Fisher</i>	<i>Terms of Reference to be agreed 22nd September 2010.</i>	<i>Provisional Dates 28th September 2010 (2 – 4pm) 7th October 2010 (1:30 – 3:30) 21st October 2010 (2pm – 4pm) 10th November 2010 (2pm – 4pm)</i>
<i>Visit to Residential Care Homes for Older People</i>	<i>Cllr Ted Hanley Cllr Karen Renshaw Cllr Shirley Varley Joy Fisher Cllr Sharon Hamilton</i>		<i>1st October 2010 - provisionally</i>

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Unscheduled / Potential Items		
Item	Description	Notes
Day Centre Review	Further to the special meeting in August 2009. The board may wish to consider the impact of the changes implemented and if further investigation needs to be made into this area.	Lead Officer -
Mental Health Crisis Support	It was stipulated in the Supporting Working Age Adults with Severe and Enduring Mental Health Problems inquiry report agreed on the 19 th of July 2010 that the area of crisis should be investigated in more detail.	Lead Officer -

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